

INDIVIDUAL DEVELOPMENT PLAN

Name: _____ Manager: _____

Position: _____ Date: _____

Date in Current Position: _____

Section A: Career Plan

Personal Mission Statement

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Short-Term Career Goals (1-2 years)

Area of Interest / Position Title	Competencies/Skills/ Knowledge Needed: (areas I need to develop)

Long-Term Career Goals (3-5 years)

Area of Interest / Position Title	Competencies/Skills/ Knowledge Needed: (areas I need to develop)